

Prerequisite Override Form

At the time of registration, students must have met the required course prerequisites, or obtain approval for a prerequisite override from the chairperson of the department offering the course. This form may be used for that purpose. For a prerequisite course taken at institutions other than YSU, a transcript and, in some cases, course description may be required prior to approval.

Name	YSU ID Number
Semester/Session and Year (e.g. Fall 2007)	
Course Number	Course Title

Prerequisite(s) Being Overridden:
(List all that apply)

Approved by the Chairperson or the Graduate Dean* _____ Date _____
(Signature)

**The signature of the chairperson of the department offering the course is required on all forms. (The only exceptions is where the prerequisite states "Consent of the Instructor," in this case, either the chairperson or the instructor may approve the override. If an undergraduate student is requesting permission to take a graduate level course, the Dean of the School of Graduate Studies and Research must approve the override.)*

If the signature of the instructor is requested by the department chairperson, or the prerequisite states "Consent of the Instructor," space is provided below: (Note: This section may be left blank if signed above.)

Signature of the Instructor _____ Date _____

A copy of this form must be submitted to the Office of the Registrar at the time of registration into the course. Each academic department is responsible for maintaining the original copy in the department/college.