

IMPORTANT FINANCIAL INFORMATION FOR UPCOMING REGISTRATION

University policy requires all unpaid student account balances to be paid in full before re-enrollment and/or transcript services are provided. Please be advised that this policy regarding payment of all past due balances will be strictly enforced.

An unpaid balance will prevent you from registering at the appointed time. In order to avoid any problems or delays when registering, **please pay** all outstanding balances *promptly*. You can view tuition statements and pay your student account online at the *MyYSU* Portal <https://my.yzu.edu/cp/home/displaylogin> - **E-services for Students**, click on **Student Accounts**. Any payments received via the online payment website will be applied first to the oldest charges due. Questions regarding outstanding balances should be directed to the Student Accounts Office at 330-941-3133.

If you decide not to attend any term for which you have already scheduled courses for you **MUST** officially withdraw from all courses in order to avoid failing grades. The current tuition refund policy (effective Summer 2009) allows for a 100% reduction of tuition charges for withdrawals processed through the 14th day of the term* for regularly scheduled classes. Withdrawals after the end of the tuition refund period (the 15th day of the term or later) **do not** cancel or reduce the amount owed on your student account, including any deferred balance remaining on a payment plan option.

YSU utilizes the official University e-mail system for all official communication. Failure to read e-mail and/or to view a student account online does not relieve a student of financial responsibility.

(*every day of the week is counted, including weekends and holidays, when calculating a reduction of tuition charges.)